



**COMMUNITY DEVELOPMENT COMMISSION
HOUSING AUTHORITY
OF THE COUNTY OF LOS ANGELES
Risk Management Unit**



700 W. Main Street, Alhambra, CA 91801
Commission: www.lacdc.org | Housing Authority: www.hacola.org

NOTICE OF NON-DISCRIMINATION ON THE BASIS OF DISABILITY

The Community Development Commission / Housing Authority of the County of Los Angeles is a service animal friendly agency and does not discriminate on the basis of disability in employment or in the admission to, access to, or operation of programs, services or activities.

Pursuant to the Americans with Disabilities Act (ADA), individuals who need accessible communication aids or other accommodations to participate in programs or activities are invited to make their needs and preferences known to an ADA/504 REPRESENTATIVE.

The agency has a designated ADA/504 COORDINATOR and ADA/504 Representatives to carry out the agency's compliance with nondiscrimination requirements of the ADA. Information concerning the provisions of ADA/504 and the agency's compliance is available online or by contacting any of the ADA/504 Representatives indicated below. An internal grievance procedure is available to resolve complaints.

COMMISSION AND HOUSING AUTHORITY ADA/504 REPRESENTATIVES

REBECCA YEE
Administrative Services
(626) 586-1858 📞

LORETHA SMITH
Human Resources
(626) 586-1687 📞 📠

CELIA LUONG
Housing Management
(626) 586-1919 📞

MAUREEN NG
Construction Management
(626) 586-1781 📞

MONA VEGA
Assisted Housing
(626) 586-1650 📞 📠

Americans with Disabilities Act (ADA) Grievance Procedures

Filing a Complaint:

1. The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant, location, date and description of the incident. Alternative means of filing a complaint, such as personal interview or a tape recording of the complaint will be accepted for persons with disabilities, upon request.
2. The complaint should be submitted by the complainant or a designated representative as soon as possible, but no later than 180 calendar days after the alleged violation to:

JULIETTE LARIN, ADA COORDINATOR
Risk Management | (626) 586-1695 📞

**Community Development Commission of the County of Los Angeles
Housing Authority of the County of Los Angeles
700 West Main Street, Alhambra, CA 91801**

General Inquiries & Employment: 📞 (626) 262-4511 📠 TDD: (626) 943-3898

Housing Authority Inquiries: 📞 Toll Free (626) 262-4510 📠 TDD: (855) 892-6095

Email: claims@lacdc.org | Fax (626) 943-3898

Grievance Procedures are established to meet the requirements of the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, and all other federal and State laws. It provides a just and equitable method for the resolution of grievances without discrimination, coercion, restraint or reprisal against complainants. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the agencies practices, policies or the provision of services, activities, employment, programs or benefits.

Grievance Records:

All written complaints received by the ADA Coordinator, appeals to the Administrative Services Director or designee, and responses from the ADA Coordinator and Administrative Services Director or designee will be kept on file for at a minimum of 3 years.

Use of the Commission/Housing Authority's grievance procedure in no way impairs an individual's pursuit of other remedies under the ADA such as filing an ADA complaint with the responsible federal department, agency, or court

*Additional information can be obtained from the CDC/HA ADA Coordinator.
This information is available in alternative formats upon request.*

